

## Classes and Credits

- Class Days

Class days are at least 30 weeks each academic year (15 weeks per semester).

- Curriculum

Details on the composition and operation of the curriculum required of students are stipulated by the President separately.

- Term of Study and Total Term of Study Limit

- (1) The total term of study for the Master's and Doctoral Programs is limited to two years for each program, while that for the Integrative Program is limited to four years. But those who have satisfied the requirements for graduation by earning credits in advance, having credits transferred from other departments, having acknowledged credits earned in other universities and/or who are recognized for the excellence of a thesis can reduce the term of study by one year in the case of the Integrative Program and by six months in the case of the Master's and Doctoral Programs.
- (2) The total term of study for graduate school is limited to three years for the Master's Program, six years for the Doctoral Program, and seven years for the Integrative Program.
- (3) When those currently under the Master's Program want to be admitted to the Integrative Program, the total term of study years include the semesters taken under the Master's Program.
- (4) The Leave of Absence period under each program is not counted into the total term of study.

- On-Campus Residence Requirement

A minimum of two semesters for students in the Master's Program and four semesters for those in the Doctoral Program are required for on-campus residence schooling. Exceptions are allowed upon approval by the Dean of the Graduate School.

- Completion of Program)

- (1) Completion of the Doctoral Program can be acknowledged in special circumstances for those who have completed the credits required in Article 23 with a GPA of B (3.0) or above and who have registered for more than four semesters in the Doctoral Program.
- (2) Those who have completed the course program are endowed with research student status of Article 43, having the same authority and obligations equal to students.
- (3) Completion times for each program are at the end of each semester.

- Credits Completed

The minimum number of overall credits to be completed for the awarding of degrees is 28 for the Master's Program, 32 for the Doctoral Program, and 60 for the Integrative Program. But the minimum number of course credits to be completed is 24 for the Master's Program, 18 for the Doctoral Program, and 42 for

the Integrative Program.

- **Course Credits & Research Credits**

- (1) Course credits refer to those earned by taking courses from the curriculum separately stipulated by the Graduate School.
- (2) Research credits refer to those earned from such research activities as thesis studies, seminars, experiments, etc.

- **Credits Earned per Semester**

Students in graduate programs can earn three to twelve credits each semester, including research credits.

- **Credit Standard**

Course credits are based on over 15 class hours a semester per credit, but research credits for thesis studies, seminars, experiments, and other work are provided separately based on the above standard.

- **Interdisciplinary Credit Acknowledgement**

- (1) Credits earned by undergraduate students of this university for courses offered by the Master's Program can be acknowledged as those for the Master's or Integrative Programs.
- (2) Credits earned by students under the Master's Program of the Graduate School for courses offered by the Doctoral Program can be acknowledged as those for the Doctoral Program.
- (3) The scope of acknowledgement of credits earned in accordance with (1) and (2) under each program is limited to the courses approved by the Dean of Graduate School after due deliberation. Details on this are stipulated separately.

- **Academic Performance Evaluation**

- (1) Academic performance for courses with course credits is evaluated based on exam scores, assignments, attendance, and recorded in the following system of grades and equivalent points:

Grade	Average Point	Grade	Average Point
A+	4.3	C+	2.3
A	4.0	C	2.0
A-	3.7	C-	1.7
B+	3.3	D+	1.3
B	3.0	D	1.0
B-	2.7	D-	0.7
C+	2.3	F	0.0
C	2.0		

- (2) Courses with research credits are evaluated as (Satisfactory) S or (Unsatisfactory) U.
  - (3) When the materials for evaluation are not sufficient, an (Incomplete) I can be given temporarily.
  - (4) Students withdrawing from a course within nine weeks of enrollment are given a (Withdrawal) W for the course.
- Credit Acknowledgement & Calculation of Equivalent Points
    - (1) Course credits evaluated as above D- or S are acknowledged.
    - (2) Credits evaluated as "S" are not included in the calculation of average points.
  - Change of Course Enrollment

Students can change their registered courses during the course correction period with the approval of an advisor.
  - Course Withdrawal

Students can withdraw from courses within the 4th to 9th week of each semester with the approval of an advisor and the department head, and such withdrawn courses are marked as "W" in academic records. But, if the withdrawal is made within three weeks, it is considered as a cancellation.
  - Makeup Examination
    - (1) When students cannot take an examination due to unavoidable reasons such as illness, they must submit a Request for a Makeup Examination after approval by an advisor and the department head.
    - (2) Makeup examinations should take place before the start of the following semester.
  - Class Days for Credit Acknowledgment

Students who have unexcused absences for over 1/4 of total classes without providing due reasons are not given credits.
  - Course Reenrollment

Course re-enrollment is not allowed in principle, but exceptions are made when approved by the Dean of the Graduate School.
  - Acknowledgement of Credits Earned in Other Graduate Schools

Credits earned in other graduate schools, both at home and abroad, can be acknowledged after deliberation and approval by the Graduate School Committee.
  - Special Lectures

The Master's and Doctoral Programs of this Graduate School can open special lectures during vacations with the approval of the Graduate School Committee, and credits can be allocated for these special lectures.